

**MINUTES OF MEETING
PERSONNEL BOARD
Monday, March 11, 2019
Held at the Office of the Select Board
20 Memorial Drive
New Braintree, MA 01531**

GATHERING: Les Miller, Randy Walker, Joe Chenevert, C. William Howland, Renee Gregoire, and Theresa Cofske

ABSENT: Claire Reavey

MEETING CALLED TO ORDER: 6:00 p.m.

APPROVAL OF MINUTES:

No Minutes to approve

NEW BUSINESS:

Highway Superintendent Request for Contract Extension:

Richard Ayer stated he would like to extend his current contract.

R. Walker would like to know how the winter was going, R. Ayer responded he may be over on the snow and ice accounts by \$8,000-\$9,000 and he feels the equipment held up well. R. Ayer explained they will be starting the project in the center in a week or so. He stated there were no issues at the tree hearing. He will be meeting with Deborah Morrison, Historical Commission to look at one of the trees in the center. R. Ayer stated Chris Boos employee for the Highway will be taking a leave of absence for a knee surgery in April. He explained Pete Morrissey; part time employee for Highway will be filling the temporary vacancy with the exception of the Cemetery mowing will still be completed on his own time and not towns time. Discussion was held on the treated salt versus regular salt for the roads; R. Ayer stated the treated salt is \$10 more per ton in price.

Discussion on banked vacation time, T. Cofske would like something in writing regarding the banked time. R. Ayer stated he currently has 4 weeks of banked vacation time and currently has the option to bank additional time. Discussion on length a contract can be extended for, T. Cofske advised a personnel contract cannot extend longer than 5 years.

OLD BUSINESS:

There was no old business.

CORRESPONDENCE:

There was no correspondence

NEXT MEETING: March 25, 2019 at 6:00 pm Performance Reviews for Town Administrator and Assistant to the Town Administrator.

ADJOURNMENT: Joe Chenevert moved to adjourn, Les Miller seconded the motion and it unanimously passed.

Respectfully submitted,

Faye D. Zukowski
Assistant to the Town Administrator

