

New Braintree Historical Commission
Minutes of June 6, 2024

Call to order at 3:01 p.m.

Present: Deb Morrison, Marjie Wissiup, Julie Rousseau

Historian: Jennifer Pollard

Minutes of May 2, 2024 were read. Marjie motioned to accept. Deb seconded. Approved

Minutes of May 23, 2024 were read. Marjie motioned to accept (zoom meeting). Deb seconded. Approved

Treasurer's Report Deb submitted invoice #001 from Dan Hamilton

10 - Transfer cassette tapes to CD's @ \$25.00 each	\$250.00
4 - Transfer digital recordings to labeled DVD's @ \$25.00 each	<u>100.00</u>
Total	\$350.00

A warrant was filled out and signed.

Balance in treasury - \$0.00

Marjie motioned to accept the treasurer's report. Deb seconded. Approved.

National Register Nomination - Deb sent an email to Selectboard and Auditor regarding the documentation needed for the Single Audit. The Selectboard can submit a letter on their letterhead explaining why the town does not have a Single Audit. She also asked who is the town's Procurement Officer. The Historical Commission/Selectboard must send the information to Peter Stott and Ben Haley by June 10, 2024. Since we have not heard back from the Selectboard, Deb called Joe Chenevert to ask him what we should do to get this paperwork done by June 10th. Joe will meet with Deb tomorrow, Friday, June 7th between 10 and 11:30 a.m.

Oral History - Marjie motioned to accept the letter and consent form with this addition "Except for my restrictions as stated below." Deb seconded. Approved.

Cemetery - Julie and Deb did an inventory at Webb Road Cemetery of graves still to be cleaned. There are five to clean with water and brush. Several marble stones still need to be cleaned. Deb researched "Wet and Forget" concentrate which is diluted 6 to 1 – makes 6 gallons. This product can be purchased from Lowe's for \$33.00 or Amazon for \$17.00. We will ask the Cemetery Commission to purchase 3 gallons of the Wet and Forget concentrate. Marjie also suggested that we could get permission from the Cemetery Commission for the Historical Commission to purchase and submit the slip to them.

Broken gravestones were also discussed. Deb will ask the Cemetery Commission what their policy is about the broken stones.

Cusky Pond Dam meeting which was held on June 4th was discussed. Deb will reach out to the MHC and ask if they have a policy regarding confidential information on archeological

sites/artifacts. Also, she will let them know that the NB Historical Commission would like to meet with the archeologist that will do the site work.

Vault - Deb emailed the Town Clerk regarding purchasing supplies to clean the books, etc. She hasn't heard back yet.

Correspondence - None

Meeting adjourned at 4:53 p.m.

Respectfully submitted,
Julie Rousseau, Secretary