



# TOWN OF NEW BRAINTREE

## BOARD OF ASSESSORS

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*Office Hours: Tuesdays from 9:00 a.m. to Noon*

### FY2021 May Meeting Minutes May 19,2021

Andrea Lefevre, Pam Leck, and Claire Reavey were in attendance.

I. Public forum: no one was present.

II. Old business

- A. Maps – Claire will contact Matt to send us the newest maps for our computers and our website.
- B. Town website – all three of us will check the website more often. We discussed putting Chapter 61 information on our page. We would explain the law, put a sample form on the website.
- C. MV Registry – Andrea will begin to unravel the confusion of gaining access to their portal

III. New business\

- A. Chapter 61 application – add email to the form as well as phone number.
- B. Budget ~ The budget forwarded by the Finance Committee was approved. However, it was suggested that an additional \$2,000 be added in order to open the office on Monday nights, when the Town Clerk and Tax Collector are here. It would eliminate problems that require additional work on Tuesday mornings and would provide a more cohesive group to the residents. The decision was forwarded to the Finance Committee.
- C. Office decluttering was discussed. We could probably do it in a day by using the Retention Records forwarded by the state. It would tie in nicely with a Shredder Day, which Jess is trying to organize.

IV. Warrants were signed.

V. The meeting was adjourned at 8:15. The next monthly meeting will be June 16 at 7:00.

Respectfully submitted,

Claire Reavey, Assessor