



TOWN OF NEW BRAINTREE

BOARD OF ASSESSORS

20 Memorial Drive
New Braintree, MA 01531
Tel: 508.867.2071, Ext.103; fax: 508-867-4467
assessors@newbraintree.org
Office Hours: Tuesdays from 9:00 a.m. to Noon

FY2021 May Meeting Minutes May 19,2021

Andrea Lefevre, Pam Leck, and Claire Reavey were in attendance.

I. Public forum: no one was present.

II. Old business

- A. Maps – Claire will contact Matt to send us the newest maps for our computers and our website.
- B. Town website – all three of us will check the website more often. We discussed putting Chapter 61 information on our page. We would explain the law, put a sample form on the website.
- C. MV Registry – Andrea will begin to unravel the confusion of gaining access to their portal

III. New business\

- A. Chapter 61 application – add email to the form as well as phone number.
- B. Budget ~ The budget forwarded by the Finance Committee was approved. However, it was suggested that an additional \$2,000 be added in order to open the office on Monday nights, when the Town Clerk and Tax Collector are here. It would eliminate problems that require additional work on Tuesday mornings and would provide a more cohesive group to the residents. The decision was forwarded to the Finance Committee.
- C. Office decluttering was discussed. We could probably do it in a day by using the Retention Records forwarded by the state. It would tie in nicely with a Shredder Day, which Jess is trying to organize.

IV. Warrants were signed.

V. The meeting was adjourned at 8:15. The next monthly meeting will be June 16 at 7:00.

Respectfully submitted,

Claire Reavey, Assessor



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FY 2020 February Meeting Minutes February 19, 2020

Andrea Lefevre, Claire Reavey were in attendance.

I. Public Forum – no one was present

II. Old business

- A. Form of list – Personal Property forms for 2021 are beginning to come in. The deadline is March 1.
- B. Priscilla and Claire continue to inspect one residence per week.

III. New business

- A. Matt came by on February 25 to pick up all 2019 deeds and map corrections.
- B. One, approved agricultural lien was returned from the Registry of Deeds.
- C. David Bodily will not be running for Assessor in May.
- D. Andrea will work in the office during March. Claire will be away.

IV. Warrants were approved and signed.

V. The meeting was adjourned at 7:45.



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FY2019 May Meeting May 15, 2019

- I. Public forum – no one was present.
- II. Old business
 - A. Patrick says he will begin inspections next week. He will do Building Permits first and then the cyclical 60.
 - B. Our requested FY2020 budget was submitted. Renee said she would talk to Tina about the savings account for recertification.
 - C. Maps were given to Matt. Priscilla suggested asking Jeff Howland if some of his CMRPB hours could be used to pay for the map update. Claire will contact him.
 - D. Priscilla will send all current files to Angela (Point) the last week of May.
- III. New business
 - A. Upcoming events:
 - 1. May 21 – 11:00: Webinar -RMV Atlas proposed excise tax commitment fil schedule.
 - 2. May 22 – Clerks Meeting at Grafton Police Center. All three of us will attend.
 - 3. May 29 – Todd will be updating the computer system.
 - 4. June 4, 5, 6: Tyler training in Shrewsbury.

B. Solar update. The Electric company will begin work on the Miller Solar project the end of July.

IV. Warrants were signed.

The meeting was adjourned at 8:00.

Respectfully submitted,

Claire Reavey



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IV. Warrants were signed.

The meeting was adjourned at 8:00.

Respectfully submitted,

Claire Reavey



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FY2019 June meeting Minutes June 19, 2019

Present: Andrea Letendre, Claire Reavey

- I. Public forum – no one was present
- II. Old business
 - A. Inspections have not begun yet.
 - B. Mapping – Matt at CMRPC has picked up the new deeds and plans. The cost is about \$500 with Jeff Howland donating hours to bring down the cost. They will send us an invoice shortly.
 - C. Budget – The Assessors requested \$28,027. We received \$28,030 which includes the Savings Account of \$2,000 yearly for Recertification costs, \$8,360 for Expenses, \$17,660 for Payroll, and \$10 for Legal Fees.
- III. New business
 - A. WCAA Annual Clerks meeting, at the Grafton Police Station. Both Andrea and Claire will attend. Don't forget to hand in an invoice for the hours and travel.
 - B. Tyler Technologies training will be held on June 4, 5, and 6 at the Shrewsbury Town Hall. Claire and Priscilla will attend.
 - C. Tyler Live – Cathy and Rebecca will be here on June 27 to transfer our old CAMA system to the new one.

IV. All warrants were signed.

V. The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Claire Reavey



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FY 2019 October Meeting Minutes October 3, 2019

Present: Patrick Haring, Andrea Letendre, Priscilla Johnson, Claire Reavey

- I. Public forum: Patrick Haring came to talk about the inspection process and how it could be improved. Points made:
 - A mailer postcard should be sent to announce inspections, in addition to an article in the Barre Gazette and our website.
 - Our website will inform the residents about the inspection process. Patrick will send us a link to the Norwell website, one we can use as an example.
 - We will begin to inspect by road rather than the date of last inspection.
 - We will lessen the cyclical inspections to about 60 – 65. That would provide inspections about every 5 years. These would be in addition to the Building Permit inspections and house sales.
 - June is the best month for inspections. November is also available.
 - Patrick will begin taking pictures of barns and other outbuildings. Google Earth may provide help with parcels. He will get back to us on the type of Canon camera he uses.
 - Patrick will continue to wear his uniform, consisting of the navy fleece jacket and the name tag around his neck.

The Board thanked Patrick for his diligent, conscientious efforts.

II. Old business

- A. Priscilla reported that Recertification is progressing. New Growth has been certified. The Valuation Book will be displayed in the Select Board's room, the post office, and the library. She has had the CAMA database put onto her new computer. She requested information from the Building inspector about permits. (Update – a spreadsheet of this year's permits have been sent to us.) Brianna will be invited to our November meeting to discuss making our mutual work more efficient.

B. Lot 411-15.1 will be added in January to the other properties owned by Randall Walker, for tax purposes.

III. New business

A. Chapter 61 applications have been received. A letter was sent to those not responding by October 1.

B. The Assessors' portion of the new website has been updated with maps, Property Record Cards and commonly used forms (M.V. Abatement, Chapter 61 application, R. E. Abatement).

IV. Warrants were signed.

V. The meeting was adjourned at 8:00.

Respectfully submitted,

Claire Reavey, Assessor